



CANADIAN
MANUFACTURERS
& EXPORTERS

HEALTH & SAFETY
EXCELLENCE PROGRAM
MEETING

James Ebidia, CRSP, ASA, RN

Health and Safety Excellence
Program Specialist

September 28, 2022

A close-up portrait of a young man with a friendly smile, wearing a bright orange hard hat and clear safety glasses. He is wearing a dark blue collared shirt. The background is a blurred industrial setting.

Health and Safety
Excellence program
Approved provider

wsib 2022
ONTARIO

AGENDA

- HSEP Topics Cycle Status – Draft PDCA Reminder & Evidence Packages
- WSIB Small Business Initiative (SBI) Update
- HSEP Portal Update
- Topic Review
- Next Meeting Agenda Ideas
- Q&A
- Next Meeting Date & Adjourn



HSEP Topics Cycle Status – Draft
PDCA Reminder & Evidence
Packages



HSEP Topics Cycle Status – Draft PDCA Reminder & Evidence Packages

- Your responsibility to send me the draft for P/D/C for each topic to review for feedback in order to avoid topic deficiencies which maybe to late in the cycle to fix.
- Evidence must be package for one file upload (5 max. per topic) with content grouped and titled as:
 - Plan Evidence Package
 - Do Evidence Package
 - Check Evidence Package
 - Act Evidence Package (if required)
- See the “How to PPT” for instructions on uploading evidence.

WSIB Small Business Initiative (SBI) Update

- SBI Extended to December 2023
- Can complete more than one action plan between now and Dec. 2023 for the \$1000 support payment and double rebate



HSEP Portal Action Plan Format Update – *(unless you just joined this update will be on your next plan)*

Topic Selection – process not changed

The 4 tabs currently used will now be 2 tabs *(implementation model and evidence story tabs removed)*

Evidence Package Tab – to upload your “Evidence Story” (PDCA Doc) **and** to upload the “Evidence Files” (evidence packages) 5 max per topic *(no more pop-ups can drag and drop)*

The screenshot displays the HSEP Portal interface. At the top, there is a section titled "Evidence package" with a "View action plan" button. Below this is a navigation bar with two tabs: "Approved topics" and "Evidence package", with the latter being the active tab. The main content area is titled "Evidence package" and contains a "Health and Safety Participation" section with a "Draft" status. This section is divided into two main areas: "Evidence story" and "Evidence files". The "Evidence story" area has a "Choose File" button and a "No file chosen" message, along with file size and type restrictions. The "Evidence files" area shows a list of evidence files with details like "Evidence: text", "Uploaded by: test9", and "Uploaded Date: 29 Sep 2021". It also features a "Choose File" button, file size and type restrictions, an "Add new evidence" button, and a "Submit to provider for review" checkbox. At the bottom of the page, there are two more sections: "Legal and other requirements" and "Health and safety accountabilities", both with "Draft" status and "Edit" buttons.

Topic Review



Next Meeting Agenda
Suggestions /Topic Review



Q&A and Next Meeting Date



C M
& E