



CANADIAN
MANUFACTURERS
& EXPORTERS

HEALTH & SAFETY EXCELLENCE
PROGRAM MEETING

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Health and Safety
Excellence program
Approved provider
wsib 2023
ONTARIO

AGENDA

- HSEP Topics Cycle Status - Reminder
- Small Business Initiative
- WSIB HSEP Updates
- Next Meeting Agenda Ideas
- Q&A
- Next Meeting Date & Adjourn



HSEP Topics Cycle Status - Reminder

- **Track your Expiry Dates** (*all submission to me are required at least 4 week prior to your expiry date*)
- **Per Topic** - Evidence as listed in your “evidence story” must be packaged for file uploads (5 upload max. per topic) with content grouped and titled as:
 - Plan Evidence Package (upload 1)
 - Do Evidence Package (upload 2 and 3 if required)
 - Check Evidence Package (upload 4)
 - Act Evidence Package (upload 5 if required)
- Remember to change “**Draft**” to “**Ready for Provider Review**” and the **SAVE**. (*also send me an email that you have topics ready for me to review*)

(refer to the HSEP Portal User Guide for uploading details)

Small Business Initiative (Double Rebate) Extension

- Program has been extended to the end of December 2024
- Will be reviewed to determine a future approach for small businesses, no details at this time from WSIB

HSEP Updates

- **Recognition of Hazards Topic - Removed**

Recognition of hazards

Being replaced with three new and more robust topics:

- Hazard identification
- Hazard reporting
- Workplace inspections

- Updated “HSEP Topics Guide” that was emailed to everyone has all the new topic requirements
- HSEP Portal has been updated to be able to select the new topics

Digital tool changes

- ✓ 39 topics available instead of 36
- ✓ ROH will be removed

HSEP Updates - **Control of Hazard Topic**

New “**Control of Hazards – Basics**” Topic

- Use the **control of hazards basics** topic to establish a foundational procedure to control hazards. Then use this procedure to guide you in selecting and implementing controls using the **control of hazards** topic.

Existing “**Control of Hazards**” Topic

Now has 3 options for how to work on the topic.

1. Develop a hazard control program
2. Identify and address a specific hazard
3. Address all hazards related to a specific process, task or piece of equipment

- Updated “HSEP Topics Guide” that was emailed to everyone has the new topic requirements for the new “**COH Basics Topic**”
- Updated “HSEP Topics Guide” that was emailed to everyone has the new topic selection options and topics requirements for the updated use of “**COH Topic**”

Digital tool changes

- ✓ Drop down selections for each new way to work on the topic
- ✓ Examples of hazards to choose from + other
- ✓ New COH basics topic available

HSEP Updates - Control of Hazard Topic

On the 'selection action plan topics' screen, select the "Control of hazards" topic as usual (up to 5 times if appropriate). You will then be required to select a topic approach for each 'Control of hazards' topic they select.

Scroll down to the "Control of hazards – approaches" section (just above the contact information area):

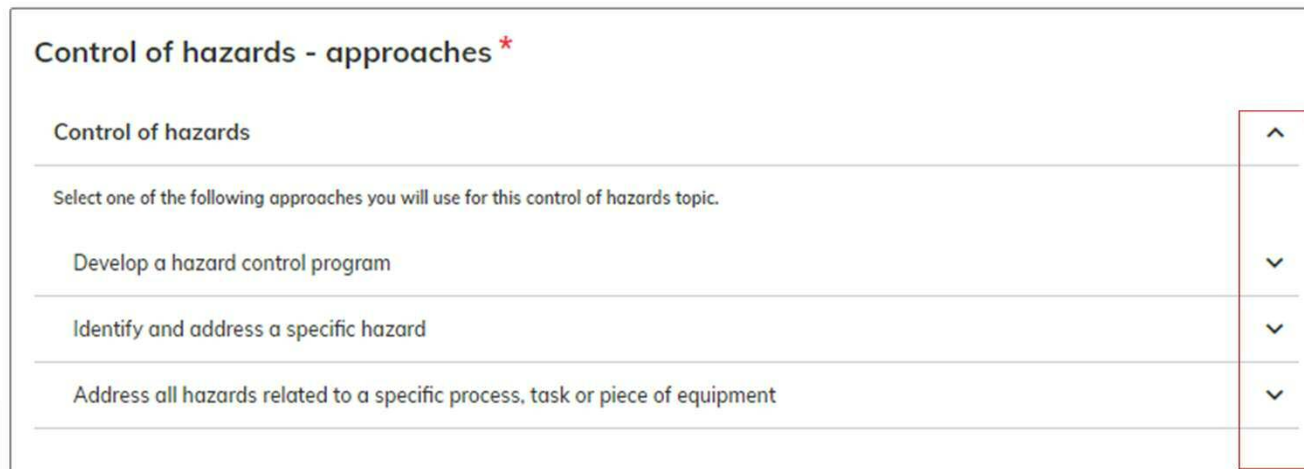


Control of hazards - approaches *

Control of hazards

A screenshot of a web form section titled "Control of hazards - approaches *". The section is currently collapsed, showing only the title and a single line of text "Control of hazards" with a small downward-pointing arrow on the right side.

Click the arrow to expand (collapse) the section to select the approach and provide specific details about the 'Control of Hazard' topic.



Control of hazards - approaches *

Control of hazards

Select one of the following approaches you will use for this control of hazards topic.

Develop a hazard control program

Identify and address a specific hazard

Address all hazards related to a specific process, task or piece of equipment

A screenshot of the same web form section, now expanded. It shows the title "Control of hazards - approaches *", the text "Control of hazards", and a list of three options: "Develop a hazard control program", "Identify and address a specific hazard", and "Address all hazards related to a specific process, task or piece of equipment". Each option has a small downward-pointing arrow on the right side. A red arrow points to the top arrow, indicating it should be clicked to expand the section.

HSEP Updates - **Control of Hazard Approaches**

General Topic Requirement – [see HSEP Topics Guide pages 19-20 \(applied to all approaches\)](#)

- 1. Develop a hazard control program** – examples see HSEP Topics guide page 21 (can also select “other”)
- 2. Identify and address a specific hazard** – examples see HSEP Topics guide pages 21- 22 (can also select “other”)
- 3. Address all hazards related to a specific process, task or piece of equipment** – see general topic requirements pages 19-20

Next Meeting Agenda
Suggestions /Topic Review



Q&A and Next Meeting Date



CM
& E