

10 Steps to Create an Inclusive Workplace

LEARN

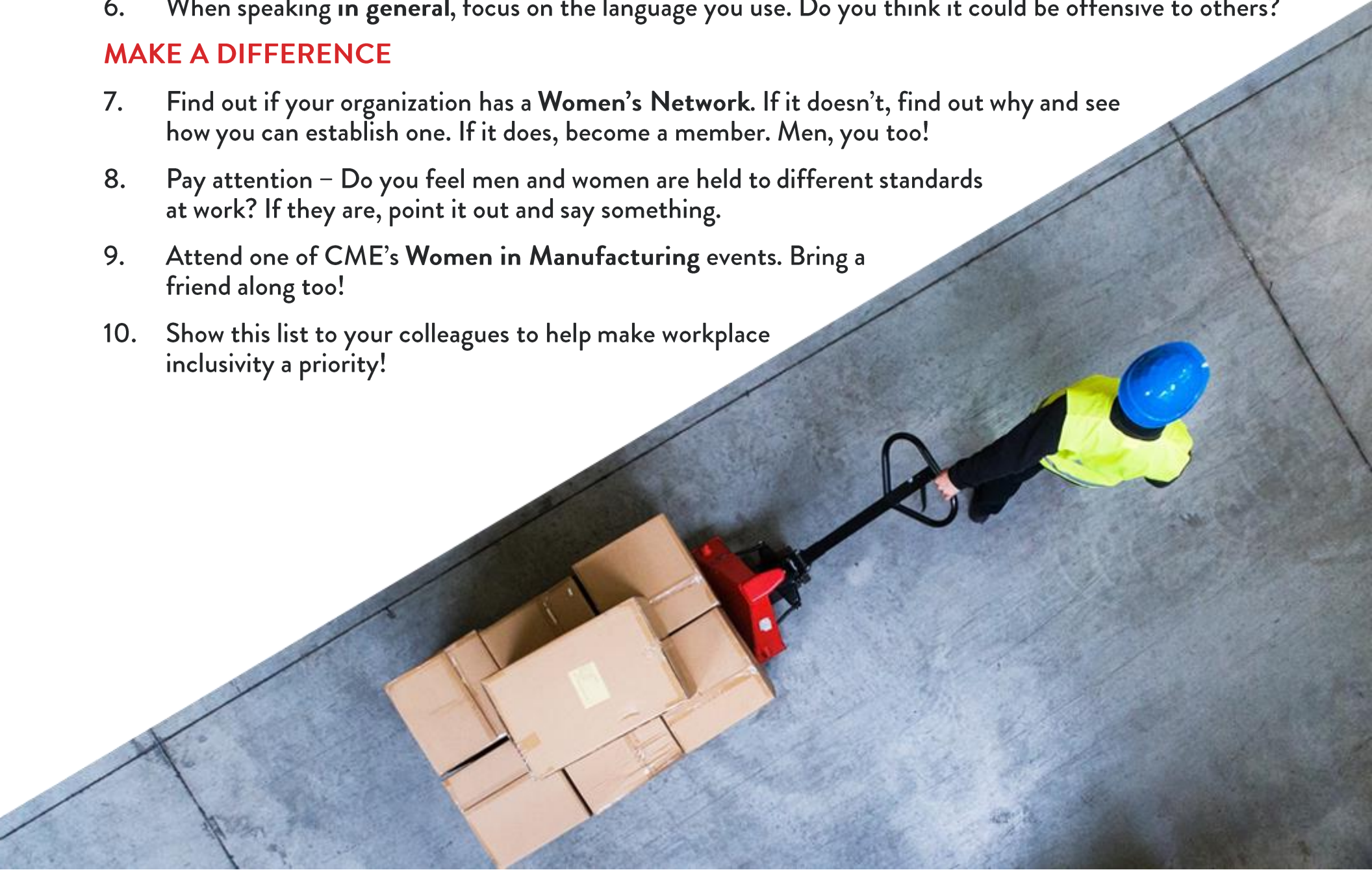
1. Watch Pixar's new short film – "[Purl](#)". It's a great way to start thinking of inclusivity at work. (Link: YouTube)
2. Read CME's "[Untapped Potential](#)" report to learn about the state of Canadian manufacturing today. (Link: CME Website)
3. Take the [Respect in the Workplace](#) self-assessment and receive your certification. (Link: CME Website)

GET THE CONVERSATION STARTED

4. Participate in the "[Starting the Conversation](#)" workshop to learn about how you can make your workplace more inclusive. If you missed it in person, you can read the workshop presentation [here](#). (Link: CME Website)
5. Take the time to ask a female co-worker whether she feels truly included within the workplace. If the answer is "no", ask her what kind of changes she would make.
6. When speaking in general, focus on the language you use. Do you think it could be offensive to others?

MAKE A DIFFERENCE

7. Find out if your organization has a **Women's Network**. If it doesn't, find out why and see how you can establish one. If it does, become a member. Men, you too!
8. Pay attention – Do you feel men and women are held to different standards at work? If they are, point it out and say something.
9. Attend one of CME's **Women in Manufacturing** events. Bring a friend along too!
10. Show this list to your colleagues to help make workplace inclusivity a priority!



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