



### PRE-REQUISITE(S)

- Leadership support for the application of Job Instruction in the organization

### COURSE LENGTH & TIME COMMITMENT

- Participants: 5 days in session: 2 hours per day in classroom (10 hours total) + 2 hours of one-on-one coaching for each participant
- Course takes place over 5 days
- An additional 3 days of participant coaching is recommended to follow 4-6 weeks after the initial training
- Minimum 8 participants, maximum 10

### INNOVATION

## Training Within Industry (TWI) Job Instruction (JI)

### OVERVIEW

Give two employees the same task and chances are they'll each perform it slightly differently. For companies that focus on consistent process outcomes, these differences can be costly.

This need to standardize work in the most efficient way is the motivation behind the TWI Job Instruction (JI) module, which leverages the role of individuals in the organization who direct or influence work to improve safety, increase productivity, reduce quality errors, reduce training time, improve morale and create standard work.

### LEARNING OBJECTIVES

- Supervisors and experienced workers will learn how to break down a job for better instruction results
- Develop basic stability of your processes (standard work) by teaching the four- step method of instruction so that employees can perform their jobs safely, correctly and conscientiously
- Require organizations to identify the “one best way,” teach the process to this one way and thereby create a standard method

### WHO CAN BENEFIT?

Individuals who are currently training or are required, at times, to train new employees, transferred employees, new processes or individuals who need help in achieving daily targets. This course encompasses training in all aspects of work; including manufacturing operations, knowledge-based work and service sector work.

### IN-PERSON AND ONLINE COSTS

(Includes supporting materials. In person attendees also receive lunch)

Members	\$1,000
Non-Members	\$1,300

All prices are per person, GST extra.

### HELPING MANUFACTURERS GROW. CONNECT WITH US TO REGISTER TODAY!

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